# SARATOGA COUNTY'S SUMMER YOUTH EMPLOYMENT PROGRAM FAQS

#### Q: What is SYEP?

A: The Summer Youth Employment Program (SYEP) is a grant funded, eight-week summer program for eligible youth (age 14-20) to earn money, receive initial financial literacy education, and gain basic employment readiness soft skills to prepare them for success in the workforce with the support of a youth program counselor. The overall grant program is administered by the NYS Office of Temporary and Disability Assistance and implemented by the Saratoga County Career Center. The grant funds provided are used to pay the wages of youth participants (\$15/hr) and enable employment counselors to assist the youth with education/training support and employment related services. The program operates in the between the end of June and the middle of August.

### Q: Who is Eligible?

A: Eligibility is determined by household income, age, and residency. All participants must be residents of Saratoga County between the ages of 14 to 20 years old. Household income eligibility is based off of the 200% of the Federal Poverty Guidelines. Families that are currently receiving SNAP, HEAP, TANF, and/or Family Assistance/Safety Net automatically qualify for SYEP. Additionally, any youth are in foster care and/or receiving Medicaid, Medicaid waiver, and/or Social Security Income automatically qualify. Any further questions on eligibility, please contact the youth program counselor at 518-884-4904.

#### Q: When is the deadline to submit my application?

A: Admission is rolling, but to best guarantee a possible job placement youth must submit their applications by Friday, April 21, 2023.

#### Q: Does my application guarantee acceptance into the program?

A: No. Applicants are not guaranteed acceptance into the program. SYEP has specific eligibility with limited funding. Work placements are provided on a first come, first served basis. Apply Quickly!

#### Q: When will SYEP start?

A: The SYEP 2023 program dates are June 26th -August 18th. Actual start dates are dependent on youth's work placement.

#### Q: What is the 2023 pay rate and how many hours will I work?

A: \$15.00 per hour. How many hours worked a week is dependent on youth's work placement. Youth will not work more than 30 hours per week.

#### Q: Do I need to sign my timesheet?

A: You MUST sign your timesheet every two weeks.

Reminder: When signing your timesheet, please make sure to review your timesheet for accuracy.

#### Q: What If I have a new address?

A: Any address changes must be reported to your youth counselor as your paychecks/paystubs are mailed to you. Failure to notify the youth counselor of an address change may result in delay in receiving your paychecks/paystubs.

## Q: Can I pick up my paycheck?

A: No. All paychecks will be mailed to youth if they have not signed up for direct deposit. If youth have signed up for direct deposit their paystubs will be mailed and are NOT available to be picked up.

## Q: What to do if I need to obtain a new working card?

A: New working cards can be obtained by your school guidance counselor. Working cards are required for any youth under the age of 18 to participate in SYEP.